

<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 11 April 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

### Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 14th February, 2019 (Pac.11.04.2019/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone Ward Alliance Held on 21st February, and 14th March, 2019 (Pac.11.04.2019/3) (*Pages 9 - 12*)

### Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.11.04.2019/4) (*Pages 13 - 16*)
- 5 Interim Performance Report (Pac.11.04.2019/5) (*Pages 17 - 30*)

### Items for decision

- 6 Procurement and Financial Update (Pac.11.04.2019/6) (*Pages 31 - 38*)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer  
Elaine Equeall, Penistone Area Council Manager  
Kate Faulkes, Head of Service, Stronger Communities  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday, 3 April 2019

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<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 14 February 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## MINUTES

**Present** Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson.

### 33 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

### 34 Minutes of the Penistone Area Council meeting held on 6th December, 2018 (Pac.14.02.2019/2)

The Area Council received the minutes of the previous meeting held on 6<sup>th</sup> December, 2018.

The Area Council Manager made members aware that the implications of the recent review of Ward Alliance governance were due to be considered at the next meeting of Penistone Ward Alliance.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on the 6<sup>th</sup> December, 2018 be approved as a true and correct record.

### 35 Notes from the Penistone Ward Alliance held on 6th December, 2018 and 17th January, 2019 (Pac.14.02.2019/3)

The meeting received the notes from the Penistone Ward Alliance held on 6<sup>th</sup> December, 2018 and 17<sup>th</sup> January, 2019.

**RESOLVED** that the notes from the Penistone Ward Alliance held on 6<sup>th</sup> December, 2018 and 17<sup>th</sup> January, 2019 be received.

### 36 Report on the Use of Ward Alliance Funds (Pac.14.02.2019/4)

Members received the report detailing the expenditure of the Ward Alliance Fund. It was noted that just over £8,000 remained in the budget for allocation as per the report. However, Members noted that, more recently, £1,000 had been returned from Penistone Town Council, and the Ward Alliance meeting had also recommended a number of further applications for approval.

**RESOLVED** that the report be noted.

### 37 Performance Report Q3 (Pac.14.02.2019/5)

The Area Council Manager introduced the report, which provided an update on performance for quarter 3.

Members noted that the report now included initiatives funded through the latest round of Working Together Fund and also those successful as part of the Supporting Vulnerable and Isolated Older People Fund.

It was noted that performance against all contracts was satisfactory. The number of businesses involved had increased, as had the percentage of local expenditure.

Members heard how the number of young people volunteering was relatively low, however this did not include the numbers of young people engaged through schools in school time.

The numbers achieving accreditation and qualifications was down in quarter 3, but it was noted that the 'Your Town, Your Community' project had now ceased. However, this would again increase due to the 'Young Voices' project.

Members noted the significant number of people having received advice, and noted that this would further increase once the contract CAB commenced in April, 2019.

The performance of DIAL delivering the advice drop in was considered, with 47 residents receiving advice within the quarter. Overall the project had brought £34 into the area for every £1 the Area Council had invested. Those present heard of the significant number of volunteer hours pledged and the impact this had on the support given to those in need by reducing waiting times. Also noted was the improvement in wellbeing of users of the service. Members considered the case studies provided and praised the work of the service.

The Clean, Green and Tidy Team contract was then considered, with all areas of performance considered satisfactory. It was noted a number of outcomes required reconsideration, such as those relating to work with the probation service, due to lack of interest from the service. Members noted that the emphasis would be to generate new volunteers moving forward, and the figures for the quarter showed a number of residents now taking responsibility for the upkeep of green areas.

Work with Tesco continued with the 'Marketeers' making a positive impact in the market barn. Members heard of the plans to erect signs highlighting that 'the area is maintained by volunteers' in order to help reduce littering. The work of Twiggs Grounds Maintenance to support Incredible Edible was also acknowledged, with the Penistone area being highlighted as a good example.

The performance of the final quarter of the contract with Age UK was positive, with the focus on being warm over the winter period. The Winter Warmth event was well attended, although it was noted that more people had attended previously, perhaps due to the big knit event being held on the same day previously. The commission had worked with Penistone Grammar School in order to provide Christmas lunches. Age UK had also provided information and advice, primarily in relation to benefits in retirement or self-funding of care.

Members noted the support to establish community groups, and the Health Mind group at Tankersley was highlighted as a good example, which was now self-supporting. This model which was set to be replicated elsewhere in the area.

The continued increase in use of the Community Car Scheme was acknowledged, and Members hoped that this would continue to be publicised in order to grow.

Noted was the impact that Age UK had on the improvement of wellbeing of users, however it was noted that the majority of users were female, an issue which was looking to be address by delivery through the Supporting Vulnerable and Isolated Older People Fund.

Members noted the performance report for the final quarter of funding for Sporting Penistone. The Volunteer Coordinator role had provided much needed support to the organisation, with a much improved volunteer offer and increased engagement of young volunteers being evidenced. The Area Council Manager made Members aware of the discussions taking place to connect Sporting Penistone with Age UK. Members commented on arrangements in Stocksbridge where GPs referred patients to the sports centre for exercise, and suggested this could be explored for the area.

The Penistone FM Young Voices project had recently commenced, with excellent links made with Penistone Grammar School and the 6<sup>th</sup> Form to provide young people with experience, accredited training, and access to professionals working in broadcasting.

The meeting went on to consider the performance of the South Pennine Community Bus Service. The service had been very well used, and had been featured on Look North. There had recently been a more focused volunteer offer, and greater links made with the community with such as social prescribing and Age UK. The service had created a community in itself, reducing social isolation for many people, and was well valued.

The Area Council Manager made Members aware of arrangements being made to discuss the future of this service with SYPTE, and it was suggested that relevant officers from Transportation in BMBC be invited. It was thought that smaller services such as this and the community car scheme offered solutions to some of the problems found in rural areas.

**RESOLVED** that the report be noted.

### **38 Update on Priorities, Procurement and Finance (Pac.14.02.2019/6)**

The Area Council Manager reminded Members of the previous decision to establish a Supporting Isolated Older People Fund to provide services after the contract with Age UK came to an end, with £70,000 being allocated to the fund.

An assessment panel met to consider applications, and had recommended that Age UK be allocated funds to deliver three programmes in the area. Pre-contract meetings had been held to finalise details, and the impact of these would begin to be seen over the course of the next few months.

Members were reminded of the establishment of the Working Together Fund, and subsequent allocations of finance. More recently the Working Together Panel had recommended around £17,000 be approved to support the delivery of the Area Council priorities. The finance would provide of an extension to the Transpennine Trail Station Project, an extension to the Dial Advice Service, a debt advice pilot

delivered by CAB and two projects to support young people. Members noted that £4,428 remained for allocation, but this would increase as difficulties with one of the projects to support young people meant that this would not go ahead.

The meeting discussed the current levels of underspend of Area Council finance, with £18,448 remaining in the 2018/19 budget. It was suggested that this be transferred to the Working Together Fund budget.

Members discussed the contract with South Pennine Community Transport, which was due to finish at the end of the financial year. The prevailing opinion was that the service should continue but should look to either provide the same service for less finance, or a wider service for the same amount of finance as it looked towards becoming more self-sufficient.

The Area Council Manager reminded Members that the contract for providing a Clean, Green and Tidy Team was in its second year. To provide a similar service from November, 2019 would require discussion and arrangements to be agreed at the next Area Council meeting in April.

Members considered the outcome of the recent workshop where the Area Council priorities had been reconsidered in light of recent data and information. It was recommended that the current priorities be endorsed for a further year and more in depth consultation takes place over the next 12 months.

The attention of Members was drawn to the update provided in relation to the production of a community magazine. It was noted that the production of any further magazines had been halted due to dissatisfaction with the provider. Members discussed potential options for highlighting the work of the Area Council and Ward Alliance, and consensus was that providing articles in the Penistone Living supplement would reach much of the intended audience, whilst providing relative value for money.

The Area Council Manager gave an update on the current financial situation of the Area Council, and it was noted that, if £18,448 was moved to the Working Together Fund, no finance remained for allocation in 2018/19.

**RESOLVED:-**

- (i) That the update on procurement activity be noted;
- (ii) That the update and progress for the allocation of the Supporting Isolated and Older People Grant Fund be noted;
- (iii) That the update on the Penistone Working Together Fund be noted and that £18,447.75 from the Area Council budget be transferred to the Working Together Fund be allocated through previously approved mechanisms;
- (iv) That a further application to the Working Together Fund from South Pennine Community Transport be supported, which should focus more on the future sustainability of the service.
- (v) That the update on the Twiggs Clean and Tidy Contract be noted;
- (vi) That the proposed priorities for the Area Council for 2019/20 and the development of a consultation plan to inform the setting of future priorities be approved;
- (vii) That the update on the community magazine be noted, and that the option of purchasing space in Penistone Living Magazine be pursued;

(viii) That the financial position for the Area Council be noted.

### **39 Empty Homes (Pac.14.02.2019/7)**

Amy Forster, the Empty Homes Officer, was welcomed to the meeting.

A brief overview of the issues associated with empty homes was given, and Members noted that figures for quarter 3 of 2018/19 showed that 1,659 properties in the borough had been empty for over 6 months.

Members heard of the ways in which support could be provided in order to bring these back into use. These included providing advice including with probate, sales and lettings, and financial assistance through grants and loans. Other options included the Berneslai Homes purchase and repair scheme, or letting through a charity known as Humankind.

Should support be rejected, Members heard of the possibility of using statutory powers such as enforcing sales where buildings may be unsafe or in disrepair. It was noted that this could often be a long process, but often had a positive outcome.

Based on quarter 3 statistics, Members heard how there were 169 empty homes in the Penistone area. It was recognised that many of these would have complex issues associated with them, such as family disputes, which may not easily be resolved, however Members were encouraged to forward the details of any empty property to the Empty Homes Officer to make contact and offer support.

**RESOLVED** That the feedback be noted and thanks be given to the Empty Homes Officer for their attendance.

### **40 Community Safety (Pac.14.02.2019/8)**

Councillor David Griffin introduced the item, referring to previous discussions at the Ward Alliance and Area Council regarding the provision of Traffic Regulation Orders to prevent inconsiderate parking and increase safety in certain areas of both wards.

Following discussions with officers and cabinet members, a suggestion was made that Community Safety be adopted as a priority for the Area Council, with a financial allocation to support delivery against this being made available from Area Council funds. A Community Safety Panel could then be established to oversee the strategic allocation of these finances in line with criteria agreed by the Area Council.

The proposal was discussed in some detail, noting that Community Safety was not currently a priority and it had not emerged in previous discussions on the subject of priorities. However, it was recognised that it had the potential to do so through the consultation planned.

Concern was expressed that the panel could be inundated with applications, the majority of which could not be funded if the budget allocated was only relatively small. However it was recognised that, if the application of criteria was transparent, then the reasons behind decisions could be easily understood and communicated.

Members noted the lack of resources to enforce any parking violations on yellow lines, but it was acknowledged that they often encouraged responsible parking.

It was acknowledged that the proposal would allow the funding of such as Traffic Regulation Orders which had been highlighted as an issue for the area, but were not considered a priority to fund from central budgets. Suggestions were made to more fully develop the proposal, consulting with relevant officers, in order to ensure this was not contravening any protocols and was within the powers of the Area Council.

**RESOLVED** that the proposal be more fully developed, before being discussed at a future meeting of the Area Council.

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Chair



**NOTES OF PENISTONE WARD ALLIANCE MEETING**  
**Thursday 21<sup>st</sup> February 2019, Penistone Town Hall**

**1. Present:** Cllr Robert Barnard (Chair), Cllr John Wilson, Ann Walker, Allen Pestell, Richard Popplewell, Ann Rusby, Bob Green, Cllr David Griffin, Cllr Paul Hand-Davis, Bob Blythe, Jonathan Cutts, Graham Saunders, Cllr Hannah Kitching, Cllr Andrew Millner, Richard Leech, Adrian James

**In Attendance:** Stephen Miller

**Apologies:** None

**2. Declarations of Pecuniary and Non-pecuniary Interest**

Cllr Andrew Millner declared a non-pecuniary interest in the Penistone FM Media application.

Bob Blythe declared a non-pecuniary interest in the Thurgoland History Group application.

**3. Correspondence**

Thanks and festival programmes were received from Penistone Arts Week.

**4. Notes of the Meeting Held on 17<sup>th</sup> January 2019**

Members agreed that the notes of the meeting were an accurate record.

**5. To Consider any Matters Arising from the Notes**

None.

**6. Ward Alliance 2018-2019 Update**

Cllr Barnard confirmed the Penistone Ward Alliance fund has an allocation of £7,267.76 remaining for this financial year. It was confirmed that any underspend could be added to next year's budget.

**7. The following application for financial assistance was considered:-**

**a) Thurgoland History Group**

The group were praised for their efforts to bring like-minded people together in the village and share their heritage with others. An allocation of £532.96 was recommended by members.

**b) Penistone FM Media**

Members praised the aims of the project to celebrate and promote volunteers in the area but had some questions around the budget. Members asked for further clarity and a reapplication. It was also noted that Penistone FM Media could be invited to the April meeting.

**c) Hoylandswaine Community Defibrillator**

An allocation of £500 was recommended by the members.

**d) Hoylandswaine Arts Group**

An allocation of £220 was recommended by the members.

## **8. Any other business**

Cllr John Wilson updated members on the progress with the Penistone Station artwork project. It is hoped the sculpture will be in place this Spring.

Ann Walker updated members on the Oxpring Neighbourhood Plan and successful S106 funding allocation for a new Multi Use Games Area.

## **9. Date and time of next meeting**

Members agreed that the next meeting would be held on the 14<sup>th</sup> March, 7pm at Penistone Town Hall.

**NOTES OF PENISTONE WARD ALLIANCE MEETING**  
**Thursday 14<sup>th</sup> March 2019, Penistone Town Hall**

**1. Present:** Cllr Robert Barnard, Richard Leech, Cllr John Wilson, Adrian James, Cllr Hannah Kitching, Graham Saunders, Jonathan Cutts, Bob Green, Ann Walker, Bob Blythe, Cllr Andrew Millner

**In Attendance:** Stephen Miller, Elaine Equeall

**Apologies:** Allen Pestell, Cllr David Griffin, Richard Popplewell, Anne Rusby, Cllr Paul Hand-Davis

**2. Declarations of Pecuniary and Non-pecuniary Interest**

None.

**3. Correspondence**

None..

**4. Notes of the Meeting Held on 22<sup>nd</sup> February 2019**

Members agreed that the notes of the meeting were an accurate record.

**5. To Consider any Matters Arising from the Notes**

None.

**6. Ward Alliance 2018-2019 Update**

Cllr Barnard confirmed the Penistone Ward Alliance fund has an allocation of £6,014.80 to carry forward to the next financial year.

**7. Ward Alliance Governance Framework Changes**

Elaine Equeall updated the Ward Alliance on the main changes to the Governance Framework now in place for Ward Alliances across the Borough.

**8. Self-Assessment**

Stephen Miller presented the findings of the self-assessment. A few issues were raised which will be pulled together into a development plan to be agreed at the next meeting.

**9. Reconfirmation of Ward Alliance Membership**

All community members of the Penistone Ward Alliance present reconfirmed their membership. Allen Pestell reconfirmed via email with his apologies. Richard Popplewell has confirmed that he will be leaving the Ward Alliance.

**10. Any other business**

None.

**11. Date and time of next meeting**

Members agreed that the next meeting would be held on the 11<sup>th</sup> April, 7pm at Penistone Town Hall. Meeting dates for the new financial year were circulated to all members.

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**2018/19 WARD FUNDING ALLOCATIONS**

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

**2018/19 Final Ward Project Allocations****PENISTONE WARD ALLIANCE**

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£0	carried forward from 2017/18
£20,000.00	devolved from Area Council 2018/19
£1,000.00	Return grant
<b>£41,000.00</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining</b>
		<b>£20,000</b>	<b>£20,000</b>	<b>£41,000</b>
Thurgoland Village Welfare - Replacement of damaged door	£2,000.00	£2,000.00	£20,000.00	£39,000.00
Millhouse Green Village Community Association - Royd Community Garden	£2,000.00	£2,000.00	£20,000.00	£37,000.00

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b> <b>£20,000</b>	<b>Non Match funding allocation remaining</b> <b>£20,000</b>	<b>Allocation Remaining</b> <b>£41,000</b>
Tankersley PC - WW1 Commemoration Project	£1,050.00	£1,050.00	£20,000.00	£35,950.00
Hoylandswaine Village Festival	£1,000.00	£1,000.00	£20,000.00	£34,950.00
Penistone Town Council - TDY 2018	£2,500.00	£2,500.00	£20,000.00	£32,450.00
Underneath the Stars - Support for volunteer team	Project withdrawn			£32,450.00
Age Uk - Sloppy Slippers second payment	£622.19	£622.19	£20,000.00	£31,827.81
Penistone Remembers Community Enterprise	£3,900.00	£3,900.00	£20,000.00	£27,927.81
Thurgoland & Wortely Luncheon Club - Award in food safety	£860.00	£860.00	£20,000.00	£27,067.81
Millhouse Sports Club - Emergency storm repairs	£2,600.00	£2,600.00	£20,000.00	£24,467.81
Barnsley Met Band - BBb Tuba	£220.00	£220.00	£20,000.00	£24,247.81
Age UK - Community Garden party	£200.00	£200.00	£20,000.00	£24,047.81
Yorkshire Wildlife Trust - Weir Wood -	£3687.00	£3687.00	£20,000.00	£20,360.81

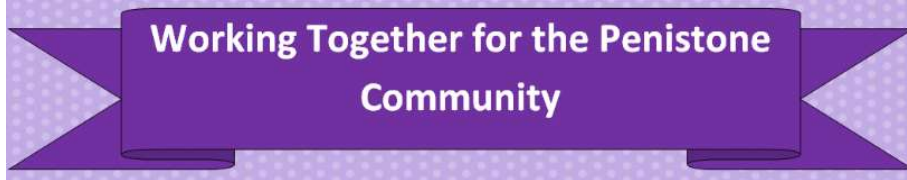
<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b> <b>£20,000</b>	<b>Non Match funding allocation remaining</b> <b>£20,000</b>	<b>Allocation Remaining</b> <b>£41,000</b>
For People & Wildlife				
Wortley Church Parochial Church Council	£1107.50		£18,892.50	£19,253.31
Team Green Moor - Village Playing Field	£1,166.00	£1,166.00	£18,892.50	£18,087.31
TPT Volunteers - Magic Wood Summer Art Project	£700.00	£700.00	£18,892.50	£17,387.31
Hoylandswaine PCCC - Car Park signage	£206.77	£206.77	£18,892.50	£17,180.54
Springvale Community Garden - Raised beds	£1,200.00	£1,200.00	£18,892.50	£15,980.54
Silkstone Brownies - Moving forward for Silkstone Brownies	£200.00	£200.00	£18,892.50	£15,780.54
Penistone 41 Club - Community lunch	£750.00	£750.00	£18,892.50	£15,030.54
Hoylandswaine Arts Group	£642.00	£642.00	£18,892.50	£14,388.54
Care Leavers Christmas Dinner Group	£95.24	£95.24		£14,293.30
Penistone Park Runners	£3,000.00	£3,000.00	£18,797.26	£11,293.30
St Johns Church Hoylandswaine PCC - 150 years	£585.00	£585.00	£18,797.26	£10,708.30

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation  £20,000</b>	<b>Non Match funding allocation remaining  £20,000</b>	<b>Allocation Remaining  £41,000</b>
celebration				
Penistone Line Partnership - 'Penistone little town - lotta heart'	£662.50	£662.50	£18,797.26	£10,045.80
Penistone Arts Week 2019	£500.00	£500.00	£18,797.26	£9,545.80
Penistone Bumping Spaces - 'Setting out on our own'	£278.04	£278.04	£18,797.26	£9,267.76
Huskar Community Rooms	£2,000.00	£2,000.00	£18,797.26	£7,267.76
Hoylandswaine Arts Group - Sustaining Hoylandswaine's orchestra	£220.00	£220.00	£18,797.26	£7,047.76
Thurgoland History Group - Improved storage & access to community archives	£532.96	£532.96	£18,797.26	£6,514.80
Hoylandswaine Events Group - Community defib	£500.00	£500.00	£18,797.26	£6,014.80



# Penistone Area Council

Penistone East, Penistone West



## Interim Performance Update Report April 2019



## Introduction

Penistone Area Council priorities  
and Barnsley Council's priorities:

*Environment*

**THE LOCAL ECONOMY**  
*including Tourism*

**Helping people**  
*to connect better*

**Health & Well Being**

**SUPPORT**  
*for young people*








**THRIVING &**  
VIBRANT ECONOMY

PEOPLE ACHIEVING  
THEIR  
POTENTIAL



**STRONG &**  
RESILIENT COMMUNITIES

# COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 <sup>st</sup> November 2015 - 31 <sup>st</sup> May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
			£9700	WT funding Jan-Dec2019 (+1 year extension subject to performance)
    	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
		Penistone East and West Ward Alliance	£20,000	July 2018 – March 2019

<p><b>Health &amp; Well Being</b></p> <p><b>Environment</b></p> <p><b>Helping people</b> to connect better</p> <p><b>SUPPORT</b> for young people</p> <p><b>THE LOCAL ECONOMY</b> including Tourism</p>	<p><b>Penistone Working Together Fund</b></p>	<p><b>Round 1:</b> Penistone Scouts £8050 Penistone Round Table £11,660 TPT Volunteers £6630 Penistone FM £15,627</p> <p><b>Round 2:</b> Bumping spaces £19,836 Sporting Penistone £16,230 Penistone youth project £8730</p> <p><b>Round 3:</b> Penistone Community Radio Project £19,840  Cycle Penistone CIC £5990  South Pennine Community Transport CIC £5000  £6538</p> <p><b>Round 4:</b> South Pennine Community Transport CIC £20,000  Penistone FM Young Voices for Penistone £7644  TPT volunteers Station project extension £2890  Citizen's Advice Bureau Pilot £2115  DIAL contract (see above)</p>	<p>£8050 £11,660 £6630 £15,627</p> <p>£19,836 £16,230 £8730</p> <p>£19,840  £5990  £5000  £6538</p> <p>£20,000  £7644  £2890  £2115</p>	<p>Completed Dec 17</p> <p>Dec 17 Completed</p> <p>01/04/2017-18 01/04/2017-18 January 17-18</p> <p>September 17-18</p> <p>Completed March 2018</p> <p>Pilot project Dec 2017</p> <p>Pilot extension to March 2018</p> <p>Operational costs April 2018–end March 2019</p> <p>September 2018 –August 2019</p> <p>September – December 2018</p> <p>April – September 2019</p>
<p><b>Health &amp; Well Being</b></p> <p><b>Helping people</b> to connect better</p>	<p>Tackling isolation and loneliness</p> <p>Contract extension</p>	<p>Age UK</p>	<p>£70,000</p> <p>£70,000 (£17,500 17/18 budget, £52,000)</p>	<p>1<sup>st</sup> January – 31<sup>st</sup> December 17</p> <p>12 month extension to</p>

		Supporting Vulnerable and Isolated Older people grant fund Age UK (all 3 lots)	18/19 budget)  £25,000 Befriending  £25,000 group activity  £20,000 Provider network	Jan 2019  Jan 2019-2020
	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3873 Delivery costs	2017 summer edition Autumn edition 2018
	Clean, Green and Tidy  Contract extension	Twiggs Grounds Maintenance Limited	£98,006.96  £98,007	1 <sup>st</sup> November 2017– 31 <sup>st</sup> October 2018  12 months to 31 <sup>st</sup> Oct 2019

## **SUMMARY PERFORMANCE UPDATES FOR EACH SERVICE/ PROJECT**

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

# Penistone Advice Drop In



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



**Passionate  
about  
possibilities.**

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and was approved for a further 1 year contract ( +1 subject to satisfactory outcomes) from January 2019.

## Project update

The new service contract started from the first week in January and DIAL have delivered weekly half day sessions (9.30-12.30) since then. The service continues to operate a drop in service and the Adviser has been able to see an average of 6 people per session. The demand for the service continues to grow, with people arriving over an hour before the start to ensure they can be seen. The range of advice given has broadened over the last couple of months to include issues relating to Council Tax, Utilities bills and Pension Credits as well a health related benefits. On the few occasions where not all clients are able to be seen, some may be directed to contact DIAL by telephone or asked to return the following week.

A full breakdown of outcomes for this contract will be provided to Area Council at it's meeting on June 6<sup>th</sup> 2019 as part of the presentation of the Quarter 4 performance report.

## Volunteer celebration

Since the service first started in Penistone, Gwen the Adviser has taken on and been training a volunteer Pat ( a local resident) to support with the sessions. Pat has herself experienced significant health issues over several years and feels that volunteering with DIAL in Penistone has "*given me my life back*". Pat's skills and confidence have continued to grow in the last year, and Pat now provides an excellent triage system which means there are very few occasions now where clients who attend cannot be seen. Pat is now able to support with applications for Attendance Allowance, Employment Support Allowance, Personal Independence Payments and Carers

Allowance, which allows Gwen to focus on the Advice work. Anecdotal feedback from people attending the DIAL sessions is very positive about the support Pat is able to offer, and here role is clearly valued. The Area team nominated Pat as one of the Penistone volunteers to attend the recent Mayor’s reception to celebrate volunteering in Barnsley.

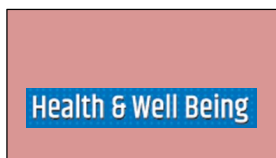
The public health outcomes this project has helped to achieve:

<b>Improving the wider determinants of health</b>	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
<b>Health improvement</b>	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being





## Clean Green & Tidy team



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Activity intervention targets	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twiggs Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on two other priorities as listed. Following a full presentation of progress to date to Penistone Area Council on June 7<sup>th</sup> 2018, a contract extension of 12 months was awarded to start from November 1<sup>st</sup> 2018.

### **Summary of activities since the last quarter.**

The second year of this contract started in November 2018 following Penistone Area Council's decision to extend the contract for a further year. Although activity will continue to be monitored against the outcomes agreed for this commission, the Twiggs team have taken the opportunity to review their forward plan for year two and are looking to place greater emphasis on generating new volunteers and extending their reach in the Penistone area.

Excellent progress continues to be made working with established groups such as The Marketeers, Team Green Moor, Len's Friends, Springvale Gardens and Millhouse Green New Royd community Garden. A new relationship with Tankersley and Pilley Environment Group (TPEG) has been established in the last couple of months, following a request from the group to the Area Team about how they could try and get businesses in the area to support clean

with TPEG to engage with some of the main businesses in the Tankersley area and organise joint clean ups there.

Further work continues with the Parish Councils most notably Oxspring, Wortley and more recently Gunthwaite and Ingbirchworth where some joint work on the Annet Royd Nature reserve has been taking place. The area team is continuing to promote the Twiggs team at Parish Councils and has recently provided an introduction to Stainborough Parish Council which will hopefully provide further opportunities for Twiggs in this area.

The Twiggs team has also provided significant support to a number of local initiatives in the last few months including the Penistone Incredible Edible project, planting herbs in the tubs outside the town hall with volunteers from Springvale Gardens, and assisting volunteers at Water Meadows Park with the planting of the community orchard. Some support was also given to the Penistone Arts Week, assisting the group running this by installing publicity banners in outside public areas (in spite of the weather!) and the Twiggs team have also worked with volunteers and groups to provide a full schedule of activities in support of the Great British Spring Clean in the Penistone Area, culminating with a special volunteer celebration event hosted by the Lord Nelson Pub in Hoylandswaine on April 1<sup>st</sup> ( one of the many regular businesses to work with the Twiggs team in the area) .

Although promotion of the Clean Green and Tidy team is ongoing through social media and via a regular slot on Penistone FM, the Area Team is also now working with Twiggs to produce a short promotional film featuring a range of activities with various groups, which it is hoped will attract future volunteers by hearing about the experiences of those who are already involved.

A full report of outcomes for this quarter will be presented at Area Council on June 6<sup>th</sup> 2019

**The public health outcomes this contract has helped to achieve:**

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

## Supporting Isolated and Vulnerable Older People Service



	<b>RAG</b>
Satisfactory quarterly monitoring report	<b>TBC</b>
Milestones achieved	<b>TBC</b>
Satisfactory spend and financial information	<b>TBC</b>
Overall satisfaction with delivery against contract	<b>TBC</b>

Following the commission of the service to address social isolation in the Penistone area (previously delivered by Age UK), Penistone Area Council recognised there was a need for further work to ensure a more sustained approach to addressing the needs of isolated and vulnerable older people in the Penistone area. At the Penistone Area Council meeting 19th July 2018, it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Grant Fund' (SVIOP)

Following competitive tendering for grant funds, Age UK were selected as the preferred service provider to deliver all three aspects of the Supporting Isolated and Vulnerable Older People Grant. The contract started on January 19<sup>th</sup> and good progress has been made already to set up the work, building on foundations laid by Age UK as part of their Social Inclusion Commission in Penistone. A launch event to introduce the work Age UK will be doing in our area will take place at St John's Community Centre on Friday April 5<sup>th</sup>. It is hoped the event will attract new service users, volunteers and partner organisations.

### ***Summary of progress so far against each aspect of the grant.***

#### **1. Volunteer Be-Friending Scheme**

The be-friending programme has been widely advertised, including trialling a new approach through social media. This has attracted some good responses which are being followed up on an individual basis. Age UK are building on the volunteers they already have in the area who have continued to support with groups, one to one support and volunteer drivers by promoting the opportunities in Penistone through their own networks as well as through links with Barnsley CVS. The Area Team will continue to support with this through promotion via our own networks.

## 2. Developing community based social activities to contribute to Health and Wellbeing

A number of new approaches are being set up to try and address this. Most notably an emphasis has been put on looking into the potential for developing a Penistone based Men In Sheds project. Some early consultation with men in the area has demonstrated the need and work is underway to try and find a potential 'Shed' base. Other links have been made with Penistone Grammar school to look at the potential for intergenerational activities that school pupils would be able to assist with and help to set up, such as after school club board games, joint cooking/baking as well as events with a seasonal theme (Easter parade, Christmas lunches etc) Further new links have also been made with Sporting Penistone brokered through the Area Team to try and develop new health and wellbeing focussed activities using Sporting Penistone as a base.

## 3. Establishing a Health and Wellbeing Network to support older people in the Penistone Area

A first meeting was held at the end of February with partners to help support and shape the wellbeing network. The meeting had a good range of representation from The Exchange Recovery College, Penistone Line Partnership, My Best Life, Social Prescribing Service, Barnsley U3a, Penistone Leisure Centre, Nat West Community Banker, Intermediate Care, Equity Housing (Weavers Court), St Andrew's Church. The group will become Support for Older People in the Penistone Area (SOPPA), and it is hoped that representation will grow over time to provide a sustainable referral and support network for the area. A sub group from this will then be set up to start looking at how we can move towards making Penistone an age friendly town, drawing on the Age Friendly Barnsley Initiative which Age UK currently lead on.

A full report of outcomes for the first quarter of this contract will be presented to Area Council at it's meeting on June 6<sup>th</sup> 2019 as part of the Quarter 4 Performance Report.

### Public Health Outcomes this project helps to achieve

<b>Improving the wider determinants of health</b>	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation
<b>Health Improvement</b>	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

## Penistone FM Young Voices project



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This project, funded for one year from the Penistone Working Together Grant, aims to provide skills and training for young people in radio broadcasting. The project engages with the local Penistone Grammar school and has already developed good links with higher education providers and the industry as a result of being able to provide work placements and training for young people wanting to gain the experience to enter the broadcasting industry.

### Project update

The project is continuing to make good progress working currently with 8 young people to develop and enhance radio production, presentation and broader media skills. Excellent links are established with Penistone Grammar school, with pupils in Y12 & 13 able to access the experience as part of their school 'Enrichment Curriculum'.

As well as providing young people with a unique opportunity to experience production and broadcasting skills, the project is providing NCFE accredited training (the only place in the country to offer this for free). Of the 8 young people currently involved in the project 6 are going through the accreditation training with 2 having recently done a 'mock show' as part of their accreditation, 2 almost completed the training and a further 2 just started. Two young people have elected not to do the accredited training but have been involved in learning production skills having recently produced a radio play including developing all sound effects from scratch!

Although most of the young people on the project are from Penistone Grammar, other young people who live in Penistone are taking part and links are currently being developed with the Penistone Youth Centre and Scouts to try and widen participation.

## South Pennine Community Bus Service

# Penistone Local Link



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This service has received funding from the Working Together Fund to provide its operational running costs for a 12 month period from April 2018, following a six month pilot also funded from the Working Together Fund. The project provides a bespoke bus service which is staffed by volunteers who offer additional support to enable older and more vulnerable residents in the area to get out and about to shop or meet up with others in their local area

### Project update

The service has continued to be well used by residents in the area in the last months, and South Pennine have provided regular updates on their progress re next steps for a solution to secure the future of the service.

It was agreed by Penistone Area Council to fund the 25 bus service until March 2019 with the condition that South Pennine Community Transport started to look at some longer term options for funding. Over the last months negotiations have been taking place with SYPTE, as well as with some private companies re the potential for sponsorship. It is likely that longer term solutions will not be achieved by the end of March, and as was agreed at the last Penistone Area Council meeting on February 14<sup>th</sup>, South Pennine have been invited to apply again to the Working Together Grant fund for further funding to support a proportion of operational costs beyond March to avoid the service coming to an end.

A full report on the final outcomes from this service will be provided at the next Area Council meeting on 6<sup>th</sup> June.

**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**Penistone Area Council  
April 11<sup>th</sup> 2019**

**Report of the  
Penistone Area Council Manager**

**Penistone Area Council Procurement and Financial update report**

**1.0 Purpose of Report**

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the agreed current priorities for Penistone Area Council 2019/2020

1.3 The report outlines the request for spend to improve communication of the work of PAC and the Penistone Ward Alliance through content in the Penistone Living magazine

1.4 The report outlines the end of 2018/19 financial year position for Penistone Area Council and current budget update.

**2.0 Recommendations**

**2.1 That members receive the update on the procurement activity.**

**2.2 That members note the update and progress of contracts funded by the Supporting Isolated and Older People Grant fund**

**2.3 That members note the update on the Penistone Working Together Fund**

**2.4 That Members note the update on the Twiggs Clean and Tidy contract from within this report**

**2.5 That £2,664 be approved to support the inclusion of content on the work of the Penistone Area Council and Ward Alliance in two editions of the Penistone Living magazine over the next 12 months**

**2.6 That Members note the end of year statement on the budget for 2018/19 and the current position for the 2019/2020 budget.**

**3.0 Supporting Vulnerable and Isolated Older People Service**

3.1 At a Member briefing on 17<sup>th</sup> May 2018 Members reviewed the existing commissioned

service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK. It was concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there was a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.

- 3.2 At the Penistone Area Council meeting 19<sup>th</sup> July 2018 , it was agree that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.3 Members were provided with the opportunity to comment on the grant outline proposal following Area Council on October 4<sup>th</sup> 2018, and the grant was advertised for applications on November 2<sup>nd</sup>. Applications were received and assessed by the SVIOP grant fund panel on December 11<sup>th</sup> 2018 and Age UK were recommended as the preferred supplier for delivery of all three lots of the grant fund to commence January 17<sup>th</sup> 2019.
- 3.4 Following a pre-contract meeting in January 2019, new contracts have started for each of the SVIOP grant funded services. The interim performance report presented at this meeting provides a brief summary of progress to date including initiatives taken so far to meet the outcomes. A full report on the first quarter for this contract will be presented at the PAC meeting on June 6<sup>th</sup> 2019.

#### 4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17<sup>th</sup> and 24<sup>th</sup> November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and, following a review of the projects funded to date, agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gave a working total budget of **£202,038**
- 4.3 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget
- 4.4 At the Area Council meeting on the 8<sup>th</sup> February 2018 it was agreed that the remaining underspend of the Working Together Fund was carried forward to 2018/19 and that funds be promoted widely to attract applications.



- 4.5 At the Area Council meeting on 5<sup>th</sup> April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at it's meeting on May 30<sup>th</sup> 2018. In light of this, Working Together Funds have not been widely publicised.
- 4.6 At the Area Council meeting on 19th July 2018 it was agree to accept appropriate informal requests for funding from PWTF, and that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.
- 4.7 Since July 2018 the panel has given consideration and approval to fund a number of further projects totalling **£17,535** to support current PAC priorities including; two projects to support young people, an extension to the DIAL information and advice service, a new debt advice pilot to be delivered by CAB Barnsley, and an extension to complete the TPT station project, leaving an unallocated total of **£4428** within the fund.
- 4.8 Members are advised that since the last grant panel met, one of the projects to support Young People; 'Finding Your Place YP project' (c/o Cycle Penistone) will no longer be requiring funds approved of £5720 as volunteers are unable to deliver the project. This therefore left a total of **£10,148** at the end of 2018/19 financial year.
- 4.9 At the Area Council February 14<sup>th</sup> 2019 , Members were advised that funding to support the South Pennine Community Transport Bus service 25 was due to come to an end at the end of March 2019. A decision was taken that a further application for funds be encouraged from South Pennine to support a proportion of operational costs.
- 4.10 In order to support the South Pennine and any further applications to the Working Together Fund, Members agree at Area Council meeting of February 14<sup>th</sup> to allocate the Area Council underspend of £18,448 from 2018/19 budget to the Working Together Funds. This gives a current total of **£28,596** which is carried forward for spend within the 2019/2020 financial year.
- 4.11 **Total allocations to date**

Penistone FM	<b>£ 15,627.00</b>
Penistone Round Table	<b>£ 11,660.00</b>
Penisone Scout Group	<b>£ 8,050.00</b>
Sporting Penistone	<b>£ 16,230.00</b>
DIAL (Information and Advice service 2017)	<b>£ 4,275.00</b>
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	<b>£ 6,740.00</b>
Penistone Youth Project (TYS)	<b>£ 8,730.00</b>
The People Focussed Group ( Bumping spaces)	<b>£ 19,836.00</b>

Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL ( Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700
CAB Barnsley (Information and Advice Debt support Pilot 2019)	£ 2,115
<b>Total Allocations to date</b>	<b>£ 191,890</b>
<b>Additional funds agreed to be added in from last year's budget</b>	<b>£ 18,448</b>
<i>Amount remaining for allocation 2019/2020</i>	<b>£ 28,596</b>

## 5.0 **Clean, Green and Tidy Service**

- 5.1 At its meetings on the 8<sup>th</sup> December 16 and 9<sup>th</sup> February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC ( the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1<sup>st</sup> November 2017.
- 5.3 At the Area Council meeting of December 7<sup>th</sup> 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8<sup>th</sup> and April 5<sup>th</sup> 2018 showing satisfactory progress against contract outcomes.
- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7<sup>th</sup> 2018, giving a full review of work undertaken against contract so far. This was well received by members.

- 5.5 At the Area Council meeting of July 19<sup>th</sup> 2018, Members agreed to extend the current contract which was due to finish on 1<sup>st</sup> November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.
- 5.6 The current Twiggs Clean, Green and Tidy contract continues to perform satisfactorily against agreed targets. A summary of activity is included within the interim performance report of this meeting and a full report for quarter 4 (quarter 2 of year 2 of this contract) will be presented at Area Council on June 6<sup>th</sup> 2019.
- 5.7 Members are advised that a decision regarding any further future commission of a Clean, Green and Tidy service will be required by Area Council at a later meeting. To assist with identifying any future need, Twiggs Ground Maintenance will be invited to present a further full review of their work against the current contract to the Penistone Area Council meeting on June 6<sup>th</sup> 2019.

#### 6.0 **Ward Alliance funding**

- 6.1 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2018/2019.
- 6.2 At it's meeting on 19<sup>th</sup> July 2018, the Area Council noted the increased demand on Ward Alliance fund allocation and the likelihood of being unable to meet the future potential need for support from the fund for the remainder of 2018/19 financial year. A decision was therefore taken to devolve £20,000 from the 2018/19 Area Council budget, to the Ward Alliance fund, giving a total budget of £40,000
- 6.3 Members are advised that at the end of the financial year 2018/19 £6014 remains within the Ward Alliance Fund which will be carried forward to the Ward Alliance allocation for 2019/20.

#### 7.0 **Penistone Area Council Priorities 2019/2020**

- 7.1 A member briefing was held on 24<sup>th</sup> January 2019 , where PAC members were presented with current statistical information from BMBC business intelligence unit about the Penistone area, as well as findings from a short on-line community consultation exercise carried out in December 2018 in order to review the current PAC priorities.
- 7.2 Members concluded that information available demonstrated that current PAC priorities were still valid but would welcome the opportunity to undertake more robust investigation of local issues by consulting more widely from within the community, taking into account town and parish plans over the next 12 months.
- 7.3 At the PAC meeting 14<sup>th</sup> February 2019, Members agreed to carry forward existing PAC priorities for the next financial year 2019/2020 whilst further consultation work is carried out, and also agreed to a further review of priorities based on findings from consultation to take

place in January 2020.

7.4 Members are asked to note the current financial budgets available to support PAC to achieve it's priorities at 4.11 and 9.6 within this report.

## 8.0 **Penistone Area Council Community Magazine**

8.1 At it's meeting on 6<sup>th</sup> December 2018 Penistone Area Council discussed the recent publication of the Community Magazine, 'Penistone Area Outlook' produced by Barnsley Card on behalf of 5 of the 6 Area Councils including PAC. It was concluded that the magazine produced did not fully meet with requirements of the Penistone area.

8.2 At the Area Council meeting on February 14<sup>th</sup> 2019, Members discussed the options for communicating the work of the Area Council and Ward Alliance to the Penistone area, and it was agreed that content would be provided for inclusion in the Penistone Living Magazine in preference to a separate publication on behalf of the Area Council. The publication was thought to be the only of its kind which had the circulation and readership in the geographical area in quesiton

8.3 In order to progress this, Members are asked to agree allocation of £2,664 from 2019/2020 budget to provide up to six pages of content for inclusion in each of two editions of Penistone Living Magazine.

## 9.0 **Finance Update**

9.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) was carried forward to the 2018/2019 budget allocation.

9.2 The 2018/19 budget included an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019). A further allocation of £70,000 was made from within the 2018/19 budget for the provision of the Isolated and Vulnerable Older people grant funds referred to in 3.3 to allow projects to start in January 2019 when the Age Uk commissioning contract finished.

9.3 To enable extension of the Clean, Green and Tidy contract, referred to in 5.5 , £98,007 was allocated overall from Area Council budget with £40,836 from 2018/19 budget. The additional £57,170.75 is allocated from the current 2019/2020 Penistone Area Council budget.

9.4 To support delivery costs of the Community Magazine (as referred to in 8.0), £3873 was also allocated from the 2018/19 budget.

9.5 Following approval to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.3 and the remaining balance of **£18,448** allocated to the Working Together Fund, a full allocation was made against the PAC 2018/19 budget, with no carry forward to the 2019/2020 budget.

9.6 The 2019/2020 budget shows a current allocation of £57,171, giving a total amount of **£142,829** available for spend against priorities over the coming year ( subject to approval of

spend highlighted in 8.3)

## 9.7 2018/19 Budget allocations

	Current approved expenditure from 2018/19 allocation	Current approved expenditure from 2019/2020 budget
Age UK contract	£52,000	
Clean Green and Tidy Extension	£40,836	£57,171 ( ends Nov 2019)
Working together fund	£18,448	
Allocation to WA funds	£20,000	
Magazine distribution costs	£3873	
Supporting Older people Fund	£70,000 (ends Jan 2020)	
<b>Total spend approved</b>	<b>£205,157</b>	
<b>Total remaining from base budget of £205,157</b>	<b>Nil</b>	

## 9.8 Penistone Area Council full budget summary for year ending 2018/2019

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2018/19									
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19
<b>Base Expenditure</b>					200,000	200,000	200,000	200,000	200,000
Countryside Skills Training	Growforest	01-Oct-14	1 yr	£ 100,000.00	100,000	300,000	309,845	200,000	205,157
Countryside Skills Training Extension	Growforest	08-Sep-15	6 months	£ 54,600.00		54,600			
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00		35,555	124,445		
Clean & Green extension								15,974	
Working Together Fund	Various			£ 202,038.00		60,000	92,038		18,448
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00		40,000		50,000	
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00			20,000		
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00			70,000	17,500	52,000
Supporting Older People Fund	Various			£ 70,000.00					70,000
Community Magazine distribution costs	Various			£ 6,724.00			3,362	3,362	3,873
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00				10,000	
Allocation to Ward Alliances 18-19				£ 20,000.00					20,000
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00				98,007	
Clean & Green 2017/18 - extension	Twiggs	Oct-18	6 Months	40,836					40,836
<b>Expenditure Incurred in Year</b>					<b>100,000</b>	<b>190,155</b>	<b>309,845</b>	<b>194,843</b>	<b>205,157</b>
<b>In Year Balance</b>					<b>100,000</b>	<b>9,845</b>	<b>-109,845</b>	<b>5,157</b>	<b>-5,157</b>
Allocation remaining from C/F						109,845	0	5,157	0

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**Penistone Area Council Manager**

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